



# Thomas Jefferson High School Historical Preservation Society

## **BOARD MEETING – JANUARY 2020**

Meeting Date: 1/21/2020

Location: TJHS – Conference Room

### **AGENDA**

- I) Call to Order
- II) Approval of the January Agenda
- III) Approval of the meeting minutes from November Meeting (*No Dec. Meeting*)
- IV) Treasurer's Report for Nov. & Dec.
  - a. *2020 Fiesta Metal 2nd half payment*
  - b. *Wild Apricot – Monthly Pmt. Issues*
    - i. *Jefferson Bank Pmt. Auth for Canada requiring verbal auth. per transaction*
    - ii. *Verbal auth for each monthly pmt. leading to \$2 manual pmt. each month*
    - iii. *Switching to annual pmt. comes with 10% annual savings & no \$2 manual fee.*
- V) Organizational
  - a. *Existing Legacy Brick vendor (notice of closure)*
  - b. *New board members / officers*
  - c. *P. Compos on contract to maintain official books & taxes*
  - d. *Review Wild Apricot & Cube Smart contract to update point of contact*
  - e. *Preliminary planning / review of annual public meeting*
    - i. *Proposal date*
    - ii. *Proposal of presentation*
      - 1. *2019 year-end review the organization*
      - 2. *2019 / 2020 bond repairs / renovation*
      - 3. *Board restructuring*
      - 4. *Membership report*
      - 5. *Etc...*
  - f. *Updating of the website*
    - i. *Review of 1<sup>st</sup> round of revisions*
    - ii. *Proposal of 2<sup>nd</sup> round of revisions*
  - g. *End of year inventory*
    - i. *Schedule date to perform at the Cube Smart Unit*
    - ii. *Report for 2019 Tax Return*



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### **AGENDA** *(Continued)*

- VI) Open floor for any new business
  - a. *SA Conservation Society fountain review tour*
  
- VII) Adjourn